

SANDFORD SURGERY

JOB DESCRIPTION

Title: ADVANCED PRACTITIONER; GENERAL PRACTICE

Responsible To: All Partners within the Practice, the Area Practice Manager and the NMC Code of Professional Conduct.

Main Purpose of the Post:

- To deliver a high standard of patient care as an Advanced Clinical Practitioner (ACP) in general practice, using advanced autonomous clinical skills, and a broad and in-depth theoretical knowledge base.
- Working in a flexible approach and in collaboration with the GP's and other health professionals to provide comprehensive healthcare sensitive to the needs of the local population.
- To manage own clinical workload in general practice, working within their own professional boundaries, responding effectively to patient need and ensuring patient choice and ease of access to services.
- To carry out all duties in a professional manner and adhere to all Atrium Health Centre protocols, policies and guidelines at all times.

Duties & Responsibilities of the Post:

A. CLINICAL ROLE:

The post-holder will:

- Provide the choice of direct access to an Advanced Clinical Practitioner (ACP), both in the Practice, over the telephone and via domiciliary visits, for the general practice population.
- Make professionally autonomous decisions for which they are accountable.
- Provide a first point of contact within the Practice for patients presenting with undifferentiated, undiagnosed problems, making use of skills in history taking, physical examination, problem-solving and clinical decision-making, to establish a diagnosis and management plan.
- Instigate necessary invasive and non-invasive diagnostic tests or investigations and interpret findings/reports.
- As an independent prescriber: prescribe safe, effective and appropriate medication as defined by current legislative framework.
- Provide safe, evidence-based, cost-effective, individualised patient care.
- Offer a holistic service to patients and their families, developing where appropriate an on-going plan of care/support, with an emphasis on prevention and self-care.
- Promote health and well-being through the use of health promotion, health education, screening and therapeutic communication skills.
- Refer patients directly to other services/agencies as appropriate.
- Work with nursing, medical and health care assistant colleagues to ensure that National Service Frameworks (e.g.; Coronary Heart Disease/Older People/ Diabetes /Mental Health) are being delivered.
- Work with multi-disciplinary teams both within the Practice and external organisations to promote integrated and seamless pathways of care.
- Contribute to the practice achieving its quality targets to sustain the high standards of patient care and service delivery e.g.; QOF and enhanced services.
- Participate in identification of community health needs and develop patient/family-centred strategies to address them
- Be aware of current initiatives to improve existing patient services.
- Be prepared to embrace IT and all computer services to update knowledge, educate patients and use templates etc.

B. TEACHING AND MENTORING ROLE:

The post-holder will :

- Promote a learning environment for patients, nurses and other health professionals.

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C. PROFESSIONAL ROLE:

The post-holder will:

- Promote evidence-based practice through the use of the latest research-based guidelines and the development of practice-based research.
- Monitor the effectiveness of their own clinical practice through the quality assurance strategies such as the use of audit and peer review.
- Maintain their professional registration.
- Participate in continuing professional development opportunities to ensure that up-to-date evidence-based knowledge and competence in all aspects of the role is maintained.
- Work within the latest Code of Professional Conduct.
- Record accurate consultation data in patients records in accordance with the latest NMC guidance and other pertinent standards.
- To work with Partners and Area Practice Manager in identifying issues related to clinical matters which need to be further discussed within the practice.
- Actively take part in mandatory and internal\external training as requested including annual appraisal (both external and internal).
- Be aware of government guidelines in relation to confidentiality, clinical information etc.
- Adhere to and follow all policies and protocols as listed in the Staff Handbook and on Practice Index.
- Follow all Practice Health and Safety guidelines and policies and inform the H&S lead of any infringements.
- Any other delegated duties considered appropriate to the post

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Person Specification:		
	<i>Essential;</i>	<i>Desirable;</i>
Qualifications	- Registered General Nurse (Currently registered with the Nursing & Midwifery Council), or - Recognised NP qualification at masters level or equivalent, or - Registered Paramedic	- Teaching / Mentoring experience and /or qualification - Independent Non-Medical Prescriber.
Experience	- Minimum of 5 years post registration experience and recent experience in a primary care/ community/ emergency setting. - Evidence of appropriate continuing professional development activity to maintain up-to-date knowledge and on-going competence in all aspects of the ACP role, including long term condition management. - Evidence of working autonomously and as part of a team - Proven ability to evaluate the safety and effectiveness of own clinical practice. - Experience of Patient Home Visits	Interpreting and implementing local and National policy agendas for health
Knowledge	- Understanding of systems to gain an understanding of the health needs of the Practice population as they relate to primary care. - Understanding of evidence based practice. - Knowledge of national standards that inform practice (e.g., National Service Frameworks, NICE guidelines etc). - Understanding of their accountability arising from the relevant Code of Professional Conduct and medico-legal aspects of the Nurse Practitioner role.	Understanding and knowledge of policy developments related to the delivery of primary care services including General Practice, the GMS/PMS contract, Clinical Governance, Quality & Outcomes Framework.
Skills	- Ability to assess and manage patient risk effectively and safely. - Excellent interpersonal, verbal and written communication skills. - Reflective practitioner. - Time management and ability to prioritise workload. - Able to analyse data and information, drawing out implications for the individual patient/impact on care plan. - Able to establish and maintain effective communication pathways within the Multi-Disciplinary Team.	Experience of use of a medical software package.